

Training Conference

August 23-27, 2021

Gatlinburg, Tennessee

Location: Gatlinburg Convention Center

Course Name	Start	End	Fee
Arson Scene Search and Evidence Recovery	Aug 23	Aug 24	\$350
Managing the Property and Evidence Room	Aug 25	Aug 26	\$350
Internal Affairs Conference and Certification	Aug 23	Aug 27	\$650
Hostage Negotiations and Crisis Intervention, Phase I and II	Aug 23	Aug 27	\$575
Detective and New Criminal Investigator	Aug 23	Aug 27	\$550
Field Training Officer Certification	Aug 23	Aug 27	\$550

~ 2 WAYS TO REGISTER ~

Online: www.patc.com

Phone: 1-800-365-0119

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Public Agency Training Council

2230 Stafford Road
 STE 115, PMB 379
 Plainfield, IN 46168

Phone: 1-800-365-0119
 Fax: 317-821-5096
 Email: questions@patc.com

Visit us on the Web at:
www.patc.com

Public Agency Training Council

Mark Waterfill, President



National Criminal Justice
 Public Safety Continuing Education

Training Seminar Supervising & Managing The Field Training Officer Unit

**Instructor:
 Steven Kellams**

Steven Kellams retired from the Bloomington Police Department after 27 years of service. His last rank was as the Administrative Captain for the Bloomington Police Department. One of his major job functions as Administrative Captain was to serve as the departments Public Information Officer. Captain Kellams attended Indiana University from 1987 to 1991. In 1989, he graduated from the Indiana University Police Academy and worked as a part time officer for the Indiana University Police Department. In 1991, he was hired by the Bloomington Police Department and was assigned to night shift. During that time, he has been a breath-test operator, bike patrol officer, field training officer, and senior field training officer. Captain Kellams has also served as a Patrol Supervisor, Detective Supervisor, Civil Disturbance Unit Commander, Motor Unit Supervisor, Field Training Manager, Field Training Coordinator, Special Investigation Unit Supervisor, and Public Information Officer. In 2000, Captain Kellams was instrumental in redesigning the field training program for the Bloomington Police Department and has taught that program to hundreds of departments throughout the United States. He has also instructed on field training issues at the national level when he presented two courses at the 2002 National Association of Field Training Officers Conference. He also presented courses for NAFTAO in 2008, 2010, and 2011. In 2000, he was elected state director for the Indiana Chapter of the National Association of Field Training Officers. He also served on the NAFTAO National Executive Board and served as President of the board in 2009. Captain Kellams was awarded the Monroe County Officer of the Year Award in 2005 for his work with the Bloomington Police Department Field Training Program. Captain Kellams is a certified ILEA training instructor and teaches courses in Standardized Field Sobriety Tests, domestic violence, officer safety, firearms, and field training. Captain Kellams teaches a variety of courses for the Public Agency Training Council including a Managing the FTO Unit course. For more information go to

www.ftosolutions.biz

April 6, 7 & 8, 2021

Plainfield, Indiana

Register online at: www.patc.com

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\$1,500



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For More Details Call
 +800-365-0119
 EXT. 2

Supervising & Managing The Field Training Officer Unit

Course Objectives:

This class is designed for the line supervisors and administrators assigned the responsibility of overseeing a field training unit. One of the key elements of success in a field training program is program management. Often programs will train the FTO, but fail to prepare the supervisor for the variety of tasks required to properly coordinate, administrate and lead the field training unit. This course will prepare the Field Training Manger (FTM) and Field Training Coordinator (FTC) for the requirements of their positions.

At the end of this course, students will be able to:

- Describe the San Jose Model FTO Program
- List the Duties of the FTM and FTC
- Describe the importance of Leadership in FT Program
- Utilize proven training methods to correct poor performance
- Properly review the DOR
- Utilize the Weekly Managers Report
- Describe the importance of proper management and selection of the FTO
- List legal issues regarding Field Training Programs

Each student is asked to bring a copy of their department FTO manual for reference.

**Limited seating available.
Early registration is highly recommended!**

Seminar Agenda Supervising & Managing The Field Training Officer Unit

April 6, 7, & 8, 2021

April 6, 2021

8:00a.m.– 8:30a.m.	Registration
8:30a.m.– 9:00a.m.	Introduction
9:00a.m.– 10:00a.m.	Program Structure
10:00a.m.—11:00a.m.	Field Training Manager
11:00a.m.—12:00p.m.	Field Training Coordinator
12:00p.m.– 1:00p.m.	Lunch (On Your Own)
1:00p.m.– 3:00p.m.	Leadership in the FTO Program
3:00p.m.— 5:00p.m.	Correcting Poor Performance

April 7, 2021

8:00a.m.– 10:00a.m.	Reviewing the DOR
10:00a.m.—12:00p.m.	Manager's Weekly
12:00p.m.– 1:00p.m.	Lunch (On Your Own)
1:00p.m.– 3:00p.m.	Managing the FTO
3:00p.m.—5:00p.m.	FTO Program as a Retraining Tool

April 8, 2021

8:00a.m.– 10:00a.m.	Evaluating Your FTO Program
10:00a.m.—11:00a.m.	Modifying the San Jose Model
11:00a.m.– 12:00p.m.	Legal Issues
12:00p.m.	Certificate Presentation

Cut Along Dotted Line

3 Ways to Register for a Seminar!

1. **Register Online** at www.patc.com — Yellow link in upper left corner
2. **Fax Form** to Public Agency Training Council **FAX: 1-317-821-5096**
3. **Mail Form** to

Public Agency Training Council
2230 Stafford Road
STE 115, PMB 379
Plainfield, IN 46168
Federal ID# 47-4078912

*** **Pre-payment is not required to register** ***

Upon receiving your registration we will send an invoice to the department or agency.

Checks, Claim Forms, Purchase Orders should be made payable to:

Public Agency Training Council

If you have any questions please call
317-821-5085 (Indianapolis)
800-365-0119 (Outside Indianapolis)



Seminar Title: **Supervising & Managing The FTO Unit**

Instructor: **Steven Kellams**

Seminar Location: **SpringHill Suites Indianapolis Plainfield**
6014 Gateway Drive
Plainfield, IN 46168

When: April 6, 7, & 8, 2021

Registration Time: 8:00 A.M. (April 6, 2021)

Hotel Reservations: **SpringHill Suites Indianapolis Plainfield**
6014 Gateway Drive
Plainfield, IN 46168
1-317-279-2394
Contact Hotel for Current Rate (plus tax)

Registration Fee: \$350.00 Includes Supervising & Managing The FTO Unit Course Material and Certificate of Completion.

**Seminar ID
#17595**

Names of Attendees 1. _____

2. _____

3. _____

4. _____

Agency _____

Invoice To Attn: _____
(Must Be Completed)

Address _____

City _____ **State** _____ **Zip** _____

Email _____

Phone _____

Fax _____