

Western States Training Conference

Las Vegas, Nevada
Law Enforcement
and Fire Science Training Classes

November 26-November 30, 2018 & December 3-7, 2018

Course Name	Seminar ID #	Start	End	Fee
Forensic Pathology for Investigators	15679	Nov 26	Nov 27	\$350
Smartphone Forensics and Cellular Technology Certification +SMART	15677	Nov 26	Nov 30	\$695
Kinesic Interview Phase I & II	15678	Nov 26	Nov 30	\$550
Detective & New Criminal Investigator	15681	Nov 26	Nov 30	\$550
Internal Affairs Conference & Certification	15676	Nov 26	Nov 30	\$625
Investigation of Childhood Injury and Death	15680	Nov 28	Nov 29	\$350
School Violence, Safety & Security Conference	15682	Nov 28	Nov 30	\$375

Death and Homicide Conference	15685	Dec 3	Dec 7	\$575
Use of Force	15686	Dec 3	Dec 7	\$575
Hostage/Crisis Negotiations Phase I & II	15683	Dec 3	Dec 7	\$575
New Fire and Arson Investigator Academy	15684	Dec 3	Dec 7	\$550
Court Security	15688	Dec 3	Dec 5	\$375
First Line Supervision: Leadership and Management Skills	15687	Dec 5	Dec 7	\$375

~ 2 WAYS TO REGISTER ~

Online: www.patc.com - Follow the Eagle!

Phone: 1-800-365-0119 - Our representatives will gladly assist you

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Public Agency Training Council

5235 Decatur Blvd
Indianapolis, Indiana 46241

Phone: 1-800-365-0119
Fax: 317-821-5096
Email: questions@patc.com

Visit us on the Web at:
www.patc.com

February 5 & 6, 2019 • Bluffton, SC (Hilton Head, SC Area)

Public Agency Training Council

Mark Waterfill, President



National Criminal Justice
Public Safety Continuing Education

Sponsored By:

Bluffton Police Department

Bluffton, South Carolina

This course qualifies for **SOUTH CAROLINA CRIMINAL JUSTICE ACADEMY**
Continuing Law Enforcement Education (CLEE) Credits

Training Seminar Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”
“Complies with CALEA Standards”

**Instructor:
Joseph Willis**

Joseph Willis (retired) is a 25 year veteran of the Keene (NH) Police Department. He earned a Bachelor of Arts Degree magna cum laude from Franklin Pierce University. He is both a national instructor and an auditor in the property and evidence management field. He is a certified instructor through NHPS&T. While assigned as the department property and evidence officer, he was an integral member of the team to achieve CALEA recognition and certification for accreditation. Until his retirement he was the team leader for both the Collision Analysis and Hostage Negotiation units. Among many of his assignments, he served as a Juvenile Detective/Prosecutor, Major Crimes Detective, Platoon Case Manager, Undercover Narcotics Detective for the NH Attorney Generals Drug Task Force and finally as the Property and Evidence Manager. He is a member of the International Association for Property and Evidence, New England Association for Crisis Negotiators and President of NH Property and Evidence Room Management Professionals.

February 5 & 6, 2019

Bluffton, South Carolina
(Hilton Head, South Carolina Area)

Register online at: www.patc.com

Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”
“Complies with CALEA Standards”

Course Objectives:

To provide participants with a basic understanding for the legal and ethical requirements in order to properly operate a professional evidence / property management system. Familiarize fellow law enforcement professionals with the techniques and responsibilities involved in the function of a property room environment. Encourage one another to exchange ideas to improve the understanding and functionality of the property management system within their own agency.

- **Property Room Problems and Solutions**
- **Policies and Procedures**
- **Packaging**
- **Security**
- **Management Theories**
- **Events and Trends**
- **Property Room Layout**
- **Storage Management**
- **Documentation**
- **Purging**
- **Dispositions**
- **Audits and Inventories**
- **Miscellaneous Handouts and Sample Forms**

Seminar Agenda

Managing the Property & Evidence Room

“For Small to Mid-Size Agencies”
“Complies with CALEA Standards”

February 5 & 6, 2019 • Bluffton, SC (Hilton Head, SC Area)

Tuesday, February 5, 2019

- 8:00 a.m. — 8:30 a.m. **Registration**
- 8:30 a.m. — 12:00 p.m. Welcome Introduction
Property Room Issues
Policies / Procedures
Packaging
- 12:00 p.m. — 1:00 p.m. **Lunch (on your own)**
- 1:00 p.m. — 5:00 p.m. Security
Management Theories
Events / Trends
Layout / Storage

Wednesday, February 6, 2019

- 8:00 a.m. — 12:00 p.m. Documentation
Found / Safekeeping
General Numbering Systems /
Bar Coding
Firearms / Narcotics / Currency
- 12:00 p.m. — 1:00 p.m. **Lunch (on your own)**
- 1:00 p.m. — 4:00 p.m. Purging / Diversion
Destruction Methods
Audits / Inventories
- 4:00 p.m. **Certificate Presentation**

Cut Along Dotted Line

3 Ways to Register for a Seminar!

1. **Register Online** at www.patc.com — Yellow link upper left corner
2. **Fax Form** to Public Agency Training Council **FAX: 1-317-821-5096**
3. **Mail Form** to

Public Agency Training Council
5235 Decatur Blvd
Indianapolis, Indiana 46241

***NEW**

Federal ID# 47-4078912

***NEW**

*** Pre-payment is not required to register ***

Upon receiving your registration we will send an invoice to the department or agency.

Checks, Claim Forms, Purchase Orders should be made payable to:

Public Agency Training Council

If you have any questions please call
317-821-5085 (Indianapolis)

800-365-0119 (Outside Indianapolis)



Seminar Title: Managing the Property & Evidence Room

Instructor: Joseph Willis

Seminar Location: Bluffton Police Department
101 Progressive Street
Bluffton, South Carolina 29910

When: February 5 & 6, 2019

Registration Time: 8:00 A.M. (February 5, 2019)

Hotel Reservations: Holiday Inn Express
35 Bluffton Road
Bluffton, South Carolina 29910
1-843-757-2002
\$99.00 Single or Double (plus tax)

Registration Fee: \$295.00 Includes Managing the Property & Evidence Room Course Material, Coffee Breaks, and Certificate of Completion.

Seminar ID
#15986

Note:
To receive discount room rates, identify yourself with **PTC**

Names of Attendees 1. _____

2. _____

3. _____

4. _____

Agency _____

Invoice To Attn: _____
(Must Be Completed)

Address _____

City _____ **State** _____ **Zip** _____

Email _____

Phone _____

Fax _____