Instructor:
Mike J. Coker,
Sgt. (Retired)

Sergeant Mike J. Coker (Retired) served as a police officer for 20 years in the Portsmouth, Virginia Police Department. Mike held several supervisory assignments during his tenure: Field Training Officer, Uniform Patrol Supervisor, Homicide and Robbery Squad Commander, Domestic Violence/Sex Crimes Supervisor, Robbery Task Force Squad Commander, Shift Commander, and Administrative Assistant to the Chief of Police.

Mike is a graduate of Virginia Polytechnic Institute and State University at Pamplin College (Leadership Course) Sponsored by the Virginia Police Chief’s Association in Blacksburg, Virginia. He currently lectures throughout the United States in “Leadership Skills for Challenging Times”, “Administrative and Mid-Level Supervision”, and “Command Leadership for Field Training Officers”. Mike’s leadership training is utilized by many city, county, state, and federal law enforcement agencies.

August 24, 25 & 26, 2009
Abington, Pennsylvania

Register On-Line At: www.patc.com
Law Enforcement Supervision, Management and Leadership Skills

For Challenging Times

“Decision Making Skills For Supervisors”

Course Objectives:

Leadership is influence. Each of us has the power of influence. Becoming a leader you must recognize the potential in others, not to mention yourself. Accepting a new leadership position can be the most demanding and yet receive the least training. It is Mike’s hope to share some innovative ideas to help in day-to-day operations from the supervisors role in a vehicle pursuit, to making critical decisions at the crime scene. In the spirit of Community Policing, it is important that we decipher the mission and vision of the organization and the real time impact it has on future leadership.

Mission and Vision Statement: During this period, we will discuss the importance of knowing your mission and vision for your organization. It is imperative that each employee has a working knowledge of their role and the impact on the mission of the department. It starts with having a keen understanding of your current job function.

Innovative Ideas About Leadership: During the time allotted, we will discuss points to emphasize the Role of Leadership, and innovative theories of understanding people. One day you’re one of the guys, the next, you’re promoted. This is a tough adjustment to make. We will spend some time understanding what is needed to make this critical transition.

Confronting The Problem Employee: Regardless of the size of the organization, there will always be people who are hard to deal with or motivate. During this session we will uncover some innovative strategies in confronting this person without transferring them.

First Line Risk Management: As a leader we must take an affirmative role in training our people. During this period, we will discuss the cost of not training or monitoring our personnel. In addition, we will discuss the 12 Critical Tasks that can reduce your liability risk.

Developing Your People: When was the last time you took the time to develop someone? During this period, we will tackle critical issues in prioritizing your workload while developing your personnel.

Accountable Leadership: Every supervisor in the organization has a responsibility to make sound decisions that benefit the citizens and the organization. During this period, we will discuss the COMPSTAT program and how it relates to Accountability. In addition, we will discuss what it takes to be an effective critical decision maker and taking responsibility for those decisions.

Media Relations: Your organization is only one case away from CNN broadcasting, “Live” from your city. During this period, we will discuss the importance of each level of leadership becoming aware of the pitfalls of dealing with the media.

Law Enforcement Supervision, Management and Leadership Skills

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Seminar Agenda

Law Enforcement Supervision, Management and Leadership Skills

For Challenging Times

“Decision Making Skills For Supervisors”

August 24, 25 & 26, 2009 • Abington, Pennsylvania

Monday, August 24, 2009

8:00 a.m.—8:30 a.m. Registration

8:30 a.m.—12:00 p.m. Mission and Vision Statement

• Is the Mission Statement Clear & Concise?

• Shaping the Future

Innovative Ideas About Leadership

• Workforce 2010

• Making the Leap from Peer to Supervisor

• Ethics

12:00 p.m.—1:00 p.m. Lunch (On Your Own)

Tuesday, August 25, 2009

8:00 a.m.—12:00 p.m. First Line Risk Management

• 12 Critical Tasks to Reduce Liability

• Active Resistance/Aggression Policy

• 6 Layers of Liability Protection

Developer Your People

• Assigning Task

• Performance Evaluations

12:00 p.m.—1:00 p.m. Lunch (On Your Own)

Wednesday, August 26, 2009

8:00 a.m.—9:00 a.m. Creating an Attitude for a Positive Day

• Projecting a Positive Image for the Organization

• Scenarios Dealing with Day to Day Occurrences

9:00 a.m.—12:00 p.m. Leaving a Legacy

• Level $ Leadership

• Can You Handle the Truth?

• Stockdale Paradox

12:00 p.m. Certificate Presentation

Cut Along Dotted Line

3 Ways to Register for a Seminar!

1. On-line Registration at www.patc.com — Yellow/Blue link in corner

2. Fax Form to Public Agency Training Council  FAX: 1-317-821-5096

3. Mail Form to Public Agency Training Council

5101 Decatur Blvd. Ste. L

Indianapolis, Indiana 46241

Federal ID# 35-1907871

* * * Pre-payment is not required to register * * *

Upon receiving your registration we will send an invoice to the department or agency.

Checks, Claim Forms, Purchase Orders should be made payable to:

Public Agency Training Council

560042778.

If you have any questions please call 317-821-5085 (Indianapolis)

800-365-0119 (Outside Indianapolis)

Seminar Title: Leadership Skills For Challenging Times

Instructor: Mike J. Coker

Seminar Location: Abington Township Public Safety

Training Center

2200 Florey Lane

Abington, PA 19001

When: August 24, 25 & 26, 2009

Registration Time: 8:00 A.M. (August 24, 2009)

Hotel Reservations: Hampton Inn

1500 Easton Rd   I-276 (PA Turnpike) Exit 343

Willow Grove, PA 19090

1-215-659-3535

$99.00 Single or Double


Names of Attendees 1. ________________________________

2. ________________________________

3. ________________________________

4. ________________________________

Agency ________________________________

Invoice To Attn: ________________________________

(Must Be Completed)

Address ____________________________________________

City _____________________ State ____ Zip

Email ________________________________

Phone ________________________________

Fax ________________________________